

## General Information

<b>BRIDE</b>	<b>GROOM</b>
Name	
Address	
Home Tel	
Mobile	
Email	
Please indicate if the bride will be taking the grooms name after the marriage Yes/No	

## Event Information

Date of Wedding	
Address bride leaves from for wedding (inc postcode)	
Address of ceremony (inc postcode)	
Reception address (inc postcode)	
Name of Maid of Honor	
Name of Best Man(Men)	
No. of guests at ceremony	
Suggested location for bulk of outdoor shots	
Wet weather arrangements for photos	

## Timetable

Please insert approximate times as a guide for the photographer's use

Arrive at brides home	
Leave Brides Home- Bride	
Leave Brides Home- Photogpher	
Arrivals at service/ceremony	
Ceremony Commence	
Ceremony Finish (approx)	
Arrive at reception	
Sit down at wedding breakfast	
Start and finish times of Photographer (if required after stated times rates are £50 per hour. After first 15 mins of first hour charged as whole hour)	

Please tick boxes for traditional family/group portrait shots you require

Bride & Groom	
Bride & Groom and both sets of parents	
Bride & Groom and Bride's parents	
Bride & Groom and Bride's extended family	
Bride & Groom and Groom's parents	
Bride & Groom and Groom's extended family	
Bride & bridesmaid(s)/pageboy(s)	
Groom and best man(men)/usher(s)	
Bride & Groom and bridesmaid(s)/pageboy(s) and best man(men)/usher(s)	
Bride & Groom and friends	
Special picture requirements (ie, must have picture with....)	

## Contract

1. This contract constitutes an order for wedding photography. It is understood that any and all digital files remain the property of the photographer Paul Whitehill (Picture This Photos) and they may be used for advertising, display or any purpose thought proper by said photographer.

2. Whilst every care is taken to ensure that you receive a complete photographic coverage of your wedding the photographer Paul Whitehill (Picture This Photos) will not be held responsible for non-provision of any particular photograph, and/or as a result of adverse weather conditions.

3. The client shall provide a light meal for the photographers in attendance for any bookings longer than 4 hours. Soft drinks must be made available for all bookings.

4. Upon signature, the photographer Paul Whitehill (Picture This Photos) reserves the time and date agreed upon and will not make other reservations for that time or date. For this reason, all deposits and payments are non-refundable, even if the date is changed or the wedding is cancelled for any reason, unless any unforeseen circumstances occur causing loss of ALL photographic images in which case Paul Whitehill (Picture This Photos) will only be responsible for the return of all monies paid to date.

5. It is understood that, due to the technical limitations of the printing process, the colour reproduction of prints cannot be guaranteed to be identical to those viewed at the proofing stage.

6. Paul Whitehill (Picture This Photos) shall be granted creative and artistic licence in relation to the choice of locations and poses used. My judgement on photographic style and the number of photographs taken shall be deemed correct. Due to changes of the weather and the availability and willingness of subjects Paul Whitehill (Picture This Photos) will do his best to honour requested photographs, but do not undertake to guarantee any specific picture nor incorporate any specific background, location or group arrangement. It must also be understood that Paul Whitehill (Picture This Photos) are the only professional photographers at your wedding. If your guests interrupt the flow of the day I shall have to ask them to step aside, so that I am able to give you the best possible shots.

7. Final verbal or email agreement by you on your proof book design to the photographer Paul Whitehill (Picture This Photos) constitutes an order for that book and no further additions or changes can be incorporated from that point forward.

8. On Silver and Gold package options, any additional books (parents/guests) must be ordered and paid for at (as an additional price to the basic packages) the same time as agreeing the proof book.

9. Orders for books and prints must be received by the photographer Paul Whitehill (Picture This Photos) within one calendar year of the date of the wedding.

NB: A provisional booking cannot be held for longer than 7 days. You will not be chased for confirmation of your provisional booking and it will not be considered a final booking until a completed booking form and deposit is received.

8 Hedge Court, 103 Hainault Road, Leytonstone, E11 1DU  
Tel: 07958700324 email: info@picturethisphotos.co.uk

*Picture This Photos* Wedding booking form & Contract

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## Payment

Deposit fee of 25% payable on booking – cheques payable to Paul Whitehill.

The remaining balance to be paid in full 28 days before the wedding.

In the event of a late booking (less than 2 months before wedding date) all fees must be paid in full on booking.

All terms of this agreement are understood and agreed upon.

Signature of photographer:

\_\_\_\_\_ Date: \_\_\_\_\_

Signature of contracting party:

\_\_\_\_\_ Date: \_\_\_\_\_

A signed and completed copy of this form and a receipted invoice for the deposit will be sent to you by return.

Please post deposit cheque and completed form to:

Paul Whitehill  
8 Hedge court  
103 Hainault Road  
Leytonstone  
London  
E11 1DU